

**February 9, 2017**

The Board of Supervisors met in session with all members present. The current agenda was approved on a motion by Smith, second by Kurth. Unanimous approval. Previous minutes were approved on a motion by Smith, second by Kurth. Unanimous approval.

**Conservation**

Conservation Director Scott Nelson reviewed his FY18 budget request with the Board. Also discussed the proposed nature center and how the County needs to show supporting this project. Chairman Utman suggested an \$150,000 donation which would come out of the County's reserves. It will be discussed again when working on the budget next week.

**Employee Handbook**

The Board reviewed the proposed changes to the employee handbook with the following employees: Larry Oliver, Shelia Phillips, Denise Dobbs, Matt Pitt, Lorie Thompson, Jennifer Mumm, and J Pat Hart. Another meeting will be held to finish the review process.

**Southwest Iowa MHDS**

Suzanne Watson met with the Board to give them an overview of the mental health & disability service region. There are nine counties in this region: Harrison, Cass, Fremont, Mills, Monona, Montgomery, Page, Pottawattamie and Shelby. Currently budgeting \$23 per capita and will remain the same for FY18. This is down from the \$33 per capita in FY16.

**Engineer**

County Engineer Steven Struble met with the Board. Mr. Struble is working with Sundquist Engineering on the 155<sup>th</sup> Street Alvis bridge replacement project by trying to minimize the cost and the impact on adjacent properties.

Contracts and easements on the Knox Lane grading project have been signed by some of the landowners and are still waiting for a couple more to be signed.

REC requested approval of a utility permit to plow approximately 4,000 feet of 12,470 volt two-phase underground power line on 280<sup>th</sup> St from Monroe Avenue going east to Country Club Estates. Motion to approve by Straight, second by Utman. Motion carried. Kurth abstained from voting.

Three farm-to-market vouchers to Sundquist Engineering were approved on a motion by Kurth, second by Straight. Unanimous approval.

**Appointments**

The Board appointed Jennifer Rife, as a Medical Examiner Investigator and removed Megan Phillips as a Medical Examiner Investigator on a motion by Kurth, second by Straight. Unanimous approval.

The Board appointed Marcus Gross and Todd Argotsinger as Assistant County Attorneys for a term ending December 31, 2017 on a motion by Straight, second by Kurth. Unanimous approval.

**Beer Permit**

A beer permit and Sunday sales for the Fence Post was approved on a motion by Straight, second by Kurth. Unanimous approval.

**Grievance Letter**

The Board received a grievance letter from an employee. The matter is being handled by the County Attorney.

**Tax Sale Assignments**

Treasurer Shelia Phillips presented two agreements for tax sale assignment.

1. Ellis V Jacobsen requested assignment of tax sale certificate #2012-280. Motion to approve by Kurth, second by Straight. Unanimous approval.
2. Alexander George requested assignment of tax sale certificate #2007-318. Motion to approve by Straight, second by Kurth. Unanimous approval.

**FY18 Budget Review**

Recorder Lorie Thompson and Treasurer Shelia Phillips reviewed their respective budgets with the Board.

The Board worked on the budget until 1:45 p.m.

**Claims**

Claims, as presented, were approved for payment.

With business of the day completed, the Board adjourned on a motion by Straight, second by Kurth. Unanimous approval.

ATTEST:

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Susan Bonham, Auditor

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Walter Utman, Chairman