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Harrison County Assessor  
111 N. 2nd Ave. Logan, IA 51546

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Harrison County Conference Board  
February 23, 2017 Minutes

The Harrison County Conference Board met in the Harrison County Courthouse, Supervisors' Office at 8:00 a.m. on February 23, 2017. Meeting Agenda was noted for Annual Budget– Public Hearings & Approval. Public Hearing was published in the Missouri Valley Times News, February 8, 2017. Meeting notice was posted February 15, 2017

Chairman, Walter Utman, called the meeting to order at 8:00 a.m.

Those in attendance were:

Supervisors: John Straight, Walter Utman, Russ Kurth

School Board Representatives: Mark McAllister, Boyer Valley; Jennifer Thomas, West Harrison; Michael Jensen, Woodbine

Mayors: Jason Knickman, Dunlap; David Weigelt, Magnolia; Lori Cohrs, Logan Mayor Pro-Tem, Sherman Struble, Missouri Valley Mayor Pro-Tem

Assessor/Clerk: Brenda Loftus

Others in Attendance: Susan Bonham, Auditor; Joanna Barnard, Deputy Assessor

Moved by Straight, seconded by Thomas, to approve the agenda as written.

Motion carried. Unanimous vote.

Moved by Kurth, seconded by Weigelt, to approve the minutes from February 1, 2017 as written.

Motion carried. Unanimous vote.

Public Hearing was opened at 8:02 a.m. for the 2017-2018 Budget.

An updated policy for Carryover Vacation was presented to the Board. The new policy would limit carryover vacation to 2 weeks after the second year of employment. This change will apply to all employees of the office with a start date after January 1<sup>st</sup>, 2014. The new policy will be added to the new Harrison County Employee Handbook awaiting adoption for 2017.

Moved by Thomas, seconded by Jensen, to approve the Carryover Vacation Policy as written.

Motion carried. Unanimous vote.

It was noted by the Assessor and by the Conference Board that no public comment had been received regarding the published 2017-2018 proposed budget.

Moved by Weigelt, seconded by Cohrs, to close the Public Hearing for the 2017-2018 Budget at 8:19 a.m. Motion carried. Unanimous vote.

Moved by Thomas, seconded by Struble, to adopt and submit the 2017-2018 budget as published. Motion carried. Unanimous vote.

Meeting was adjourned at 8:25 a.m. Motion made by Kurth, seconded by Jensen.

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Walter Utman, Chairman

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Brenda Loftus, Clerk